

Family Meeting Hosting Responsibilities

The hosting of the Family Meeting over the Memorial Day weekend rotates between each branch of the Family, in alphabetical order. The Flather branch hosted in 2016 so the subsequent rotation will be as follows:

2017 Noyes
2018 Bagley
2019 Dalrymple
2020 Flather, etc

Two Months in Advance of Meeting

1. A representative of the family branch with hosting responsibilities shall notify President (Chris Noyes) and Secretary (Stefie Dugan) as to whom is responsible for planning the meals and which meals will be included (*traditionally, meals include all meals from Friday evening to Monday breakfast with Sat lunch and Monday breakfast being optional or "on ones own" at the discretion of the host*)

This notice requires all to commit at least two weeks prior to the meeting

2. Notify Pat Kemp as to whom will be her contact(s) for meal planning and menu selection kemptexaspat@yahoo.com
3. Place order with Peterson's Crystal Lake Green House for geraniums for the Summer which can also be used for table decor at family meeting meals*

*Peterson's Crystal Lake Green House 4515S. Crystal Lake Road, Iron River (715) 372-4364 Best contact Lori at loriscolors@gmail.com

Standard Order (but change can be good...)

26 Calliope Dark Red Geraniums–

20 for window boxes (3 boxes on main house and long one on boathouse) and 3 each for planters by the door.

2 Calliope Dark Red Baskets

8 silver falls for interspersing with geraniums in window boxes.

There are round copper containers in the shed for displaying the geraniums used as table decorations until after the family meeting. Give receipt to Treasurer for reimbursement.

One Month in Advance

1. The President and Secretary will send out the notice of the annual meeting naming the hosts, the meals included and other instructions. *(include a sample?)*
2. Prepare a method to record meal attendance (see sample spread sheet below) *Abby, would you send me a blank one that you used this year? So payment is based upon meals consumed? How is each meal valued?*
3. Select menus with Pat's input. (menus from past family meetings are listed on a separate tab along with tried and true recipes)
4. Request attendees to commit to bringing appetizers for the evening meals.
5. In the past, one of the hosts has offered to bring the wine for the dinners, the cost of which is divided up among the wine drinkers. Otherwise, everyone is advised to BYOB for cocktails

Prior To The Family Meeting Weekend

Host(s) are responsible for making the room assignments. Attached is an interior schematic of Noyes Camp to assist the host(s) in making these designations. *(Chris to supply his hand drawn one?)*

Family Meeting Weekend

While the first meal served is Friday night dinner, it is helpful for the host(s) to arrive either Thursday evening or Friday to meet with Pat, confirm all groceries are in camp, pick up and plant or arrange flowers in the dining room and ensure appetizers are set out for Friday evening cocktail hour.

Host(s) work with Pat prior to meals to ensure the table arrangements accommodate all attendees. It has been customary to present Pat *(and the kitchen staff?)* with a small token of appreciation, such as a flowering plant. (for reimbursement by Treasurer) at the last dinner.

Other stuff?